



Minutes for Tahatai Coast School Board of Trustees Meeting

25th August 2022 – 5.30pm

In Attendance: Matt Skilton, Donna Te Wheoro, Tim Acker, Ali Teo, Dan Elliott, Tony Burnette

Apologies: Gemma Tebble, Ngākohu Pāpuni

Welcome to: Charlotte James, Darren Scott, Hayley Haikairo

Actions from 25th July 2022:

- No actions

Minutes from 28th July 2022, Moved Ali, Seconded Tony

1. Connected Curriculum Report (Hayley)

Hayley went through the Connected Curriculum report and what it is and how it is delivered across the school, it is guided through the Tahatai curriculum. She explained what her role is within the curriculum and how it is taught and how we meet the needs of the students. The long term plans for each team were explained and how it connects together throughout the school. There is a long term plan over 4 years as well. She invited the board to add any ideas they have as well, and if there are any areas of learning they would like to see being taught.

The plan for each term was explained in more detail with each curriculum area focus that will be taught. Hayley liaises and works with Debra (librarian) on the current CC focus, at the moment in the library there is a Play, Make, Create display around the Te Moana - The Ocean which is the current focus. There are books for the teachers to access around this.

We use outside providers and local community providers for expert advice, guidance and knowledge where we can, eg. House of Science for Science boxes.

Our future focus will be unpacking the Aotearoa NZ Histories and what this will look like across the school with teaching from juniors to seniors. There is an upcoming Living History Tour in Tauranga in November that Hayley, Darren and Debra will attend. We will continue to embed our Play, Make, Create resources within the school since we have invested a lot of money into these resources.

There was a discussion about the ideas the board had for any areas of learning they had.

2. Senco Report (Charlotte)

Taken as read

Main points:

- We currently have 15 verified students, this is the largest number we have had, there are also two students that currently have ORS applications being done for them. The number of verified students are mainly in the junior end of the school. Two are transitioning out of the school at the end of 2022.
- Our learning support assistants are a great group of 18 staff working across the school. Toileting is still a significant issue, and we have a steady stream of 5 years olds who arrive needing assistance.
- Most of our verified students have iPads and assistive devices, these stay with the children throughout their schooling years. IEP's (Individual Education Plans) are held twice a year and are led by either Charlotte or Lisa.
- ICS (In class Support Funding) is currently being done for 5 children.
- RTLB (Resource Teachers of Learning and Behaviour) - we have 3 students currently receiving this assistance.
- We have a lot of MOE support people in and out of the school, working with and helping staff and students.
- Charlotte as SENCO attends weekly COL meetings to continue with COL expectations. Data from across the COL is shared and analysed to assess the needs across the Coastal strip.
- Charlotte shared a graph showing the greatest area of needs within the school, this is our domestic ESOL area. We have employed a teacher as a reliever to deliver the ESOL programme 4 days a week.
- Reading Recovery - we currently have 7 children receiving these daily lessons
- Quick 60 and Rainbow Reading Programme - we have 25 students in this programme.

Action: To price an opening window in the bathroom of the Koru room (NZ Windows)

3. Pastoral Care & Behaviour Management Report (Darren)

Taken as read

Main points:

- Over 7 months we had 231 behavioural incidents at school, most involved male students.
- Behaviour management system is in place to help support the staff and so students know the repercussions around behaviour.
- 21 peer mediators are now operating at break times to help with behaviour management
- Wednesday wheels day and Friday music helps to keep students engaged and give them something to do at break times
- Attendance can have an impact on behaviour
- Organised sport during break times; staff are currently running these

- Accessing sport and an introduction to new sports and arts for at-risk students or those that don't have access to these options due to their home environment is an idea we could look at.
- Looking at getting the friendship seat back up and running,

Ideas were discussed around other options we could have to keep students engaged at break times to help with the student behaviour.

4. Principals Report (Matt)

Taken as read

- Roll is about the same as this time last year
- Relievers still hard to find
- Justine Robins had been appointed as a short term reliever to fill in for Mike Standing in Term 4 while he is on leave.
- Darren is hosting Te Reo workshops for staff, including Admin staff during the weekly SLT/Admin meetings
- Teowai Webster is our new Kapa Haka teacher
- Te Aihe is continuing to grow and develop
- International - Marketing material is being done for the Korean trip

Property: - HVAC contract has been signed, Energy Services and Electrical were the successful contractors, this is for the main long block air conditioning. The same contractor will do the solar panel installation.

Health & Safety: - Matt has met with TCC around the new Tsunami Evacuation routes. "Long and strong get gone" we will leave the school and evacuate to the Sandhurst interchange overbridge.

Action: Communication to go out to the community around the Tsunami Evacuation routes

Community Survey questions: - A discussion was had around the questions to go out to the community in the survey. We will have vouchers as prizes for random draws to try and get parents to fill in the survey.

Action: Aim for the survey to go out by week 7, 5th September 2022

Finance Report:- (taken as read)

Great report from the Auditors with the 2021 Financial accounts. Well done to the finance team on getting a great result.

Meeting closed: 7.35pm

Next Meeting: October 2022 (TBC due to the new board members being elected)

Board Chair:



Date:

31/8/22

Actions before next meeting:

- To price an opening window in the bathroom of the Koru room (NZ Windows)
- Action: Communication to go out to the community around the Tsunami Evacuation routes
- Action: Aim for the survey to go out by week 7, 5th September 2022