



Minutes for Tahatai Coast School Board of Trustees Meeting

26th October 2021 – 5.30pm

In Attendance: Matt Skilton, Donna Te Wheoro, Tim Acker, Dan Elliott, Tony Burnette

Apologies: Eliot Hall, Ali Teo, Ngākohu Pāpuni

Actions from 28th September 2021:

- Put on the school website that we can supply WINZ quotes for uniform - **This has been done**
- Action for next meeting to discuss Whare shirts and sponsorship - **Will be discussed at this meeting**

Minutes from 28th September 2021, Moved Donna, Seconded Dan

1. Principals Report (Matt)

Taken as read

Main points:

- Discussion on staff members who are currently unvaccinated.
- New staff for 2022 have been appointed, discussion was had around the process and the calibre of the applicants. Mikayla Carroll (current new entrant teacher) has been appointed to a permanent position. Yvette Brown (currently at Te Puke Intermediate) also has a permanent position in year 5 as the team leader. The third appointment was discussed in committee.

Finance Report - Brief discussion around this but all is looking good at this stage. New uniform pricing will go out to the community in the next couple of weeks.

A discussion was had around the 120 Gen 5 iPads that need replacing. Matt explained the lease vs buying options, the leasing option was recommended. **All were in agreement for this to happen.**

The draft 2022 Budget was shared and discussed at length. A "Wish List" for 2022 was also discussed and how we can make at least some of the items on the list achievable. A discussion was had around the items we achieved from the 2021 Wish List.

Sponsorship (Whare shirts) - A discussion around keeping the current sponsors on the Whare shirts, offering them another year of sponsorship. Also offering more signage advertising on the front fence where we currently have signage. Tony & Matt will meet to make a plan going forward and how this will work.

Policy (taken as read)

Investigation of Bribery, Corruption, Fraud or Theft was briefly discussed on how this would work.

Implementation Audits and Reports was also discussed and the Board will retain the current policy.

Police Vetting for Non-Teachers - Agreed to keep what was advised by School Docs.

International - 2022 Income and Expenditure report was shared and how this looks and how it will work for next year.

Property - Hall refurbishment (taken as read)

Digital Sign - Photos were shared on what this will look like.

PTA - Christmas on the Field will not go ahead this year due to Level 2 rules. They are looking at other fundraising options (silent auctions).

2. Covid-19 (Matt)

The NZEI Union has distributed to schools mandates around the vaccination and how it will work with staff and what the obligations are from the employer and employee. This information was discussed at length with what the Board requirements are and how vaccinated vs unvaccinated staff and employment will work, with different scenarios discussed.

Nothing has yet been received from the Ministry of Education.

NZSTA has also sent out a guideline on what the Board should be doing around vaccinations and what our rights are around this and the information that the Board needs to gather and what information the employee has to give the Board about their vaccination status. This was also discussed at length. The Board will support Matt in whatever way he needs it.

3. 2022 Planning Overview (Matt)

The document was presented by Matt and discussed and explained at length. Main change for 2022 is straight year level classes (no composites). Class sizes were shared, staffing was also talked about and explained. Teams and the make ups on who the teachers are was shared and discussed and who the team leaders will be. Unit allocation was also discussed. Overall staffing calculations were discussed.

2022 Focus Areas was taken as read and Matt briefly outlined and explained this.

PIPS Gardening club was discussed and looking at 2022 with the membership fee increasing did we want to keep this going?. Some board members will come in and look at the programme running before a decision is made. Tim will email out to the Board members.

4. Wrap Up

- A replacement Board member for Eliot Hall as a Staff representative will need to be found. An email will be sent to staff inviting anyone who is interested in replacing Eliot to come along to the November meeting.
- Dan brought up about a classroom being available for any children that suffer from anxiety in the playground to go to during break times. They could colour in, play games etc. A parent volunteer could come in to supervise the children. We will look further into this and how we can accommodate this.
- Tim shared about the Board walk through that happened on Friday 22nd October. He shared the classrooms and areas that they went to and what they saw and the resources that are being used. He also shared an update about the hall refurbishment and how that is progressing.

Meeting closed: 7.38pm

Next Meeting: Tuesday 30th November 2021 at 5.30pm

Board Chair:



Date:

29/10/21

