



Minutes for Tahatai Coast School Board of Trustees Meeting

31st August 2021 – 5.30pm

(Held by Zoom due to Covid Alert Level 4 Lockdown)

In Attendance: Matt Skilton, Eliot Hall, Donna Te Wheoro, Tim Acker, Ali Teo, Tony Burnette, Ngākohu Pāpuni

Apologies: Dan Elliott

Actions from 27th July 2021:

- Rowan & Matt will draft a submission for Minister Hipkins for the draft policy from the Board - **All done and sent away**
- Board to read the High Value Education draft policy - **All read**
- Tim will share the Mangatawa zoning decision with Arataki Primary - **Meeting held and they were appreciative of the decision made by the Board**
- Matt to email out to the board before the next meeting, asking for ideas for 2022 brainstorming of focus areas - **Will share at this meeting**

Minutes from 27th July 2021, Moved Ali , Seconded Donna

1. Covid Lockdown & Wellbeing (Matt)

Matt shared what has happened since the lockdown was put into place. The time for the level of planning wasn't as long as we had last time, but it has still worked well after having gone through a lockdown in 2020. Matt has worked closely with the SLT and they have in turn pushed the info back through their respective Whanau leaders. Hard learning packs have been sent out to those who don't have access to devices (close to 150 packs mainly in the junior area). Devices can go out but they are difficult to get back and we have damage to cords etc once they are back. We will send out if absolutely needed by the students, a decision will be made in the next couple of days. Matt shared copies of the emails sent to staff about the alert levels and remote learning that is taking place. He also shared the planning around the bubbles when we go into alert level 3, staff willing to supervise a bubble was a higher number this year than 2020, the Ministry guidelines under alert level 3 were also shared. The general plan and important information was shared, starting with 5 bubbles of no more than 10 students and the classrooms where the bubbles will be was also talked about. A contract tracing register will be operating for all staff to fill in when onsite. He shared the email that parents whose children will be in a bubble were sent out today. It shows what school will look like

under alert level 3 and the Ministry guidelines with "do's & don'ts". The pick ups and drop offs and how this will work was shared and talked through. A senior staff member will be present everyday, they will administer any medications children need.

All agreed this was a great thorough plan with great information and good communication that has gone out to families.

Feedback from parents has been very positive and the support from all staff from the leadership teams to the teacher aides has been great. Tim asked for a thank you email from the Board to be passed on to the staff. **Action: Eliot will do this**

2. 2022 Brainstorm Ideas (Matt)

Matt talked through the doc for Ideas for 2022, what has worked well, how can we improve etc. Board members will look through this and fill out over the next couple of weeks. **Action: Would be great to be done before the next meeting.**

3. Policies

Taken as read

4. Finance (Donna)

Taken as read

Any questions the Board may have, please email the finance committee.

Meeting closed: 6.05pm

Next Meeting: Tuesday 28th September 2021 at 5.30pm

Board Chair:



Date:

3/9/21

Actions before next meeting:

- Eliot will email staff to thank them for their support during the lockdown
- Board members to fill out 2022 brainstorming ideas