



Minutes for Tahatai Coast School Board of Trustees Meeting

29th June 2021 – 5.30pm

In Attendance: Matt Skilton, Eliot Hall, Donna Te Wheoro, Tim Acker, Ali Teo & Tony Burnette

Apologies: Dan Elliott & Ngākohu Pāpuni

Welcome to Darren Scott, Charlotte James and Kelly Maaka

No Actions from 25th May 2021:

Minutes from 25th May 2021, Moved Donna, Seconded Ali

1. SENCO Report

Charlotte shared the SENCO report.

Key points:

- Report broken down into key areas, ORS funded students (13 students) which brings additional staffing to the school.
- Learning Support Assistants (LSA) are doing a fantastic job not only with funded students but also across the school.
- 1 student moving on to Papamoa College at the end of the year. Funded students can stay at school till they are 14 if appropriate.
- Students involved in a range of different activities such as horse riding, gymnastics, cooking etc
- Teacher Only Days for teachers have been used for professional development opportunities for Learning Support Assistants.
- IEP's for funded students - twice a year (Term 1 & 3)
- Increase in complexities of students
- RTLBs are used for advice and guidance
- Year 1 & 2 area have the most ORS funded students
- 52 Domestic ESOL students who are involved in learning groups. These students speak a second language at home.
- Learning interventions for students involve - Reading Recovery, Quick 60, & Rainbow Reading (Year 3 - 4)

- EOTC for students learning and behavioural needs are a place where these students particularly shine.
- Detailed report provided the board with data and information about future decision making and planning. Board thanked Lottie for her time and leadership.

2. Te Ao Māori Report

Kelly and Darren shared the Te Ao Māori Report

Key points:

- The report outlines ways in which Te Ao Māori is present and living at Tahatai Coast School
- Strength based learning plans - Kaiako know their goals and are strengths based
- Nathan and Stu have been providing professional development for kaiako, increased confidence with Te Reo Māori pronunciation
- Kapa Haka - great to have Louise involved again. Practises held on Wednesdays for Senior students and Mondays for juniors.
- Ngākohu from Ngā Potiki has been involved throughout the school.
- Start of every term - Pōwhiri to welcome new families.
- Hikoi up Kōpūkaia to gather mauri and principal's of Pāpāmoa CoL.
- Mauri displayed in the office, carving done by Sarhn Broederlow
- Matriki celebration evening - July 8th
- Pauline Martin (Parent) working with Year 3's and senior students using Harakeke and poi
- New Te Reo Māori curriculum (due to be implemented next year) implemented through Te Reo Radio (Level 1 & 2) this year.
- Board thanks both Darren and Kelly for their time and leadership across this aspect of our Tahatai Curriculum. The board were really pleased to hear how things were becoming embedded and resourcing was making the intended impact.

3. Behavioural Report

Darren shared the Behavioural Report.

Key points:

- Historical data shared and compared.
- The indicators/descriptors have been changed on eTap to reflect what is happening in the school.
- Increase in incidents being recorded on eTap in 2021 compared to 2019.
- Small number of students who are contributing to the majority of behaviour entries. Support has been put in place for these students.
- Year 1 & 2 have 56% of total behaviour entries recorded.
- More contact being made with home via home and emails.
- Increase in behaviours for males and decrease in females.
- Clear data helps to hone in on areas of need
- Electives programme has been a success to help support behaviour of students.
- Board felt this data was incredibly beneficial for the school moving forward. They felt confident the leadership team were making well informed decisions with all students wellbeing in mind.

4. Principal Report

Taken as read

Key points:

- Great staff culture. Matt considering high workloads.
- Lots of opportunities for students and kids
- Me and My School Survey being actioned. Student voice being collected for analysis.
- Library reinstated and the administration block is up running
- Thanks to Greg Reiger (Caretaker) for all the extra work he has done to help out
- Hall refurbishment in the planning/procurement process. A complex process but great it is able to be self managed.

5. WBOP Principal trip report

Taken as read

6. Finance

Staffing is tight. Sickness has increased so wellbeing is being closely monitored.

Taken as read.

7. Property

Taken as read.

Action: Tim to contact C3 to thank them for Astroturf

Meeting closed: 7:55 pm

Next Meeting: Tuesday 27th July 2021 at 5.30pm

Board Chair:  Tim Acker

Date: 28/7/21

Actions before next meeting:

- Tim to contact C3 to thank them for Astroturf

