



Minutes for Tahatai Coast School Board of Trustees Meeting

25th May 2021 – 5.30pm

In Attendance: Matt Skilton, Eliot Hall, Donna Te Wheoro, Tim Acker, Ali Teo, Dan Elliott, Ngākohu Pāpuni.

Apologies: Tony Burnette

Welcome to Darren Scott

Matt opened the meeting with the school karakia

Actions from 30th March 2021:

1. Tim will arrange to meet with the parent re Bilingual education to discuss this further with them - **Tim has tried to meet with them but hasn't managed to arrange a time to suit them.**

Minutes from 30th March 2021, Moved Donna, Seconded Eliot

1. Whanau Targets (Darren)

Darren went through the Whanau Targets document. He explained what the targets are and the reason for having them. The targets are a picture on where the student starts the year at and how they have met the targets during the previous year. These targets draw down to the individual children and why they are there with the targets they are reaching. He explained the action plan and how that works and where it fits into the Whanau Targets. He went over the results by each year level and what the overall achievement was for each year level and gender and ethnicity. He also explained some background into the targeted students and where they were hoping to have them achieving as they progress through their schooling years and why they were targeting those students. He explained the SLT role in the targets and what year levels they oversee.

The next report will be the mid year report achievements that Darren will present to the Board.

He acknowledged the work the Whanau Leaders were putting into the targets to achieve the depth of the data that we can present. There was a discussion around some of the results with Darren answering the queries the Board had around the results.

All agreed that it was a great report that was clear and easy to understand.

2. Principals Report (Matt)

Taken as read

Key points:

- Matt is seeking Board approval to take the SLT team away to Christchurch for PLD to visit various schools for their professional learning. [The Board supported this idea.](#)
- Met with Jack Te Moana, he runs the Bilingual unit at TIS, briefly explained the findings from the visit and where to now for TCS. Tim suggested a community survey to see what the community reaction is to the unit.
- Attendance talked about, graph shared
- Update around the Mauao COL and we are now part of the Te Wharepuni ā Papamoa COL. Explanation given on how this will work being part of both COL's. Discussion had on how this could affect the zoning outcome.
- ERO, we have a partner but not heard from him yet
- International Students - unfortunately doesn't look like the Government will let any international students in for primary schools. So in 2022 we are not sure what will happen with the International business
- Breakfast club is going well

3. Finance (Donna & Matt)

Taken as read

Key points:

- Management reports for April were discussed.
- 2020 accounts were sent to the Auditor on time, acknowledgement to Tracey for the work done to get the accounts in on time
- Still making a loss on uniform, a discussion was had around this and are the Board still happy for this to happen to help the school community to keep costs down? It was decided to keep the cost as it is until the end of 2021 then will re look at the cost.
- Great having the banking staffing sorted with getting in the extra staffing we are entitled to when our roll grows as we apply for roll growth funding.
- Discussion around camp costs in and around the School Donation we receive for each student from the Government
- Discussion around some codes that are close to reaching budget and why the spending is higher than expected.

4. Property (Matt)

Taken as read

Key points:

- Basketball court back up and running
- Caretakers shed, still experiencing a few hiccups with it getting built
- Admin building, great to have it finally opening this week. Thanks to the Board for approving the extra funding needed to help bring the building up from just a remediation project.
- Digital sign will be funded through the SIP funding, this has been approved by the Ministry.

5. Policies

Reminder that the board must adopt a statement about the delivery of the health curriculum to show it consults every second year. Policy was taken as read.

6. Sponsorship (Tim on behalf of Tony)

Tony will have a 1 page info sheet to give to Tracey to hand out to those interested in advertising. How many signs do we want on the fence on Evans Road? Board will look into this further and then make a decision.

Meeting closed: 6.55pm

Next Meeting: Tuesday 29th June 2021 at 5.30pm

Board Chair:

 TIM ACKER

Date:

1/6/21

Actions before next meeting:

