



Minutes for Tahatai Coast School Board of Trustees Meeting

30 March 2021 – 5.30pm

In Attendance: Matt Skilton, Eliot Hall, Donna Te Wheoro, Tim Acker, Ali Teo, Tony Burnette, Ngākohu

Apologies: Dan Elliott

Matt opened the meeting with the school karakia

Eliot will open the next meeting with the karakia

Actions from 23rd February 2021:

1. Tim to thank Stacey Smith from the PTA for all of her work as PTA Chairperson - **Tim thanked her the day after the meeting and it was well received from Stacey.**

Minutes from 23rd February 2021, Moved Donna, Seconded Eliot

1. Principals Report (Matt)

Taken as read

Key points:

- Matt explained the problems that we have been having with the noise etc coming from the basketball court and playground and the complaints from the neighbours.
- School roll is on par to last year, high in the new entrant area.
- SLT (Darren, Kirsten & Charlotte) are involved in a 360 appraisal model
- Cheree van de Pol has taken over from Amy (on maternity leave), Jen Pachoud will start the next new entrant class at the beginning of term 2. Middle of term 2 will be the next class, an advert has been placed in the gazette to fill this position.
- Kirsten & Miriam were acknowledged around the work in the new entrant transitioning space and learning programmes, they have been invited to speak at a conference.
- All term 1 assessments are now complete
- Lots of EOTC happened in term 1 across all year levels
- Student leadership programme in full swing with 140 students involved in leadership roles
- CoL - Matt gave a brief update on the latest from the CoL

- Hero - looking at this as a SMS to replace eTap, still early days but something to look into further, brief board discussion was held around this with the pros & cons.
- Admin remediation - progressing well and looking forward to the finish date
- Tsumani warnings - Matt gave an overview of the meeting held with the senior advisor from the council. We are on the right track with our evacuation plan and where we evacuate to.
- Zoning - Most of the discussion at the community meetings came from the Arataki community wanting to keep Mangatwa and Girven Rd end. Most people are happy with college/intermediate zones. Arataki Primary is the school that will be affected the most. Ngā Pōtiki has met with the consultants but they didn't gain anything from the meeting. A brief discussion was held about the meetings with the board members who attended each of the different meetings sharing what happened/discussed at the community meetings. Also how the new zones could affect the school with roll, staff employment etc. Matt will email out to parents the online survey and he has also emailed it out to staff asking them to fill it in as well. Option 2 is the option the Board would prefer.
- Matt has met with the new PTA Co-Chairs. Tim suggested that a Board member liaise with PTA as a rep - [Ali volunteered to do this.](#)
- Dianne Pellow has been busy working on the new breakfast club initiative which is starting in term 2.

2. Strengths Based Individual Learning Plan (Matt)

Matt explained how these learning plans are going to work and what it involves. This is for our Maori students who are currently under achieving, this is a pilot programme with a view of it going through the whole school. It will help the teachers get to know their students and their strengths and how they learn. It will also involve whanau involvement and help to build a link between school and home. He went over the supports and timelines that will go into the programme, including the involvement of whanau leaders and the SLT.

3. Letter from a Parent (Tim)

A parent has written to the Board wanting them to consider putting in the provision for Bilingual education at TCS, students to immerse and learn at level 1-2. A board discussion was held around this, how it could work, would it work? Is there a need for it? Is the time right? Should maori be taught at level 1 across all areas of the school? All agreed a further investigation around this is warranted and worth looking into. **Tim will arrange to meet with the parent to discuss this further with them**

4. Board Review Schedule (Tim & Matt)

The work plan was shared around the Board meetings and how to make sure everything is covered during meetings and at what meetings they will be shared at.

5. Policy Update

Taken as read

6. Finances (Donna)

Taken as read

7. Sponsorship (Tony)

Tony will have an update at the next meeting.

Space for another six signs. Big thanks to Ali for her design work that went into this.

8. Principals Concurrence (Tim)

Matt's concurrence has been processed and accepted by the Ministry. The appropriate Novopay form has been processed by Novopay.

Meeting closed: 7.25pm

Next Meeting: Tuesday 25 May 2021 at 5.30pm

Board Chair:  TIM ACKERS

Date: 11/4/21

Actions before next meeting:

- Tim will arrange to meet with the parent re Bilingual education to discuss this further with them

