



# Tahatai Coast School

*Explore, Excite, Empower*



## *Enrolment Pack*

*Nau mai, haere mai ki te kura o Tahatai*









# Tahatai Coast School

## General Information:

### School Hours:

8.40am - 2.30pm

Morning Tea: 10.10am - 10.30am

Lunch: 12.15 - 12.55pm

Finish: 2.30pm

### Office Hours

8.10am - 3.00pm

## School Uniform

School uniform is a compulsory requirement for attendance at Tahatai Coast School.

Polo Shirt	\$30.00	Shorts	\$30.00
Polar fleece	\$45.00	Skorts	\$30.00
Sunhat (bucket)	\$16.00	Sunhat (Wide Brim)	\$30.00

Plain navy blue track pants may be purchased outside of school and worn in Terms 2 & 3. See attached for full uniform images.

## Sense in the Sun

### The School Operates a 'Sun Smart' Policy

Children are required to wear a School Sun Hat during the high risk period (Terms 1 & 4) and sun screen be applied as appropriate, especially for sports days. Sun screen is provided in the main court yard. Children not wearing hats will be required to stay in shaded areas.

## Sending Money to School

From time to time it is necessary to send money along to school. Please forward money in an envelope, which is clearly marked with the child's name, room number, amount enclosed and purpose.

**If your child is to be absent** we ask that you phone the office (572 4600) or text 0278782462, stating your child's name, room number and reason for absence. Also your child's absence can be uploaded on the School Stream App.

**If your child is sick at school.** "It is essential" that our data base of phone numbers/addresses is always up to date. Please ensure emergency numbers, addresses, are forwarded to the school and updated as necessary.

**Newsletters and notices** will be sent out to all families via School Stream App.

**‘Kiss and Go’** is a drop off area only (mornings only) where the driver is not required to get out of the car. There is 'no right turn' when departing the kiss and go carpark.

### **Afterschool Care - Kids Club**

Onsite care 2.30 - 5.30 daily. Kids Club has a safe, relaxed and happy atmosphere. It has a wide range of indoor/outdoor equipment, electronic games, homework area, and a TV corner. A healthy afternoon tea is provided. Kids Club is Oscar Registered for WINZ subsidies.

Mobile Number: 0274937242 (Trish).

### **‘Whare’ or ‘House’ system at Tahatai Coast School**

All staff and students are placed in one of four different Whare, and have the opportunity to accumulate points for their Whare by participating in school sport, academic and cultural events.

The Whare system is designed to foster relationships across the Whanau groupings, as well as instill a sense of pride in both our school and the children’s particular Whare. It provides opportunities for pastoral care of older children towards younger children and also enables teachers to get to know children outside their own year level. In addition to this it adds a competitive edge to school activities that encourages children to do their best and participate in a wide range of activities. Members of the same family are placed in the same Whare.

The four Whare are named after islands in the Bay of Plenty, and are as follows:

Whakaari (**White Island - Yellow**) - Representing sulfur on our most active volcanic island.

Tuhua (**Mayor Island - Red**) - Representing the summer flowering of the vast pohutukawa forests on the island.

Matakana - (**Green**) - Representing the endless pine forest stretching to the horizon.

Motiti - (**Blue**) - Standing on the Papamoa shore, Motiti is surrounded by the blue of the sea and sky.

In order to enable teachers and children to easily identify who is in which Whare, children are given a T Shirt in their Whare colour, which can be worn on every Friday and on sport days.



## THE FAIRPLAY CODE FOR PARENTS AT TAHATAI COAST SCHOOL

Good sport is about positive attitude. You can set the right tone and help make the game a success. Play your part-play fair. To the best of your ability you will:

<p>✓</p> <ul style="list-style-type: none"><li>● Let your child make decisions</li><li>● Praise your child and cheer for everyone</li><li>● Support the coach</li><li>● Encourage your child</li><li>● Let your child have fun</li><li>● Behave as role models</li><li>● Respect officials</li><li>● Respect the opposition</li><li>● Respect the umpire's decisions</li><li>● Support the coaches decisions</li><li>● Want your child to learn lessons from sport</li></ul>	<p>✗</p> <ul style="list-style-type: none"><li>● Constantly shout instructions</li><li>● Criticise your child</li><li>● Argue with the coach</li><li>● Argue with opposition parents/players</li><li>● Disagree with the coaches decisions</li><li>● Tell your child how to play</li><li>● Want your child to win at all costs</li></ul>
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## **THE FAIRPLAY CODE FOR PLAYERS AT TAHATAI COAST SCHOOL**

Good sport is about positive attitude. You can set the right tone and help make the game a success. Play your part-play fair. To the best of your ability you will:

- Be **RESPECTFUL** of umpires, officials, opponents, coaches, managers, equipment, uniforms and team mates and always listen carefully
- Be **RESPONSIBLE** by helping with clean up after a practice or after a game
- Show **PERSEVERANCE** to try anything the coach wants you to try at practice and at the game
- Show **INTEGRITY** by showing great sportsmanship, and by following the rules of the game
- Aim for **PERSONAL EXCELLENCE** by working hard to do your best for yourselves and your team at all times



**Tahatai Coast School Enrolment Form**

Please complete the enrolment form and hand it in with the following documents attached

- ☐ Birth Certificate
- ☐ Proof of Residence
- ☐ Immunisation Record
- ☐ Digital Citizenship Responsible Use Agmt

**PUPIL DETAILS**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Preferred Name (if difference from first Name): \_\_\_\_\_ Date of Birth \_\_\_\_\_

Gender:     Male/Female     Current Year Level: \_\_\_\_\_ or New Entrant

Previous School's Name \_\_\_\_\_

or

Name of Pre-School: \_\_\_\_\_

Number of years at Pre-School \_\_\_\_\_ Number of hours at Pre-School \_\_\_\_\_

**PARENT (S) / CAREGIVER (S) DETAILS**

Caregiver 1:

Title:     Mr     Mrs     Ms     Miss

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Caregiver 2

Title:     Mr     Mrs     Ms     Miss

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**EMERGENCY CONTACT DETAILS**

Emergency Contact 1:

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Emergency Contact

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

FOR OFFICE USE:

☐

Pre-Enrol

☐

E-Tap

☐

Enrol

☐

Email

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Folder

## ETHNICITY/IMMIGRATION STATUS

NZ Maori Iwi Affiliation 1) \_\_\_\_\_ 2) \_\_\_\_\_

☐ NZ European ☐ Indian ☐ British ☐ Other \_\_\_\_\_

## SECOND LANGUAGE SPEAKERS

We celebrate families who speak a second language in the home. Funded support can support these children and families.

First Language: \_\_\_\_\_ Other Languages spoken \_\_\_\_\_

Is the child a NZ Citizen ☐ Yes ☐ No Country of Birth: \_\_\_\_\_

Is the child a NZ Resident ☐ Yes ☐ No Please present passport with Residency Permit

Date of entry into NZ: \_\_\_\_\_ (visa information) \_\_\_\_\_

## MEDICAL HEALTH

Does your child have any medical conditions ? ☐ No ☐ Yes If yes, please provide details.

Does your child have any allergies ? ☐ No ☐ Yes If yes, please provide details.

## LEARNING AND BEHAVIOURAL SUPPORT AT TCS

Does your child have any learning or behavioural requirements we should be aware of ?

Access/Custody Details: \_\_\_\_\_

Sibling/siblings currently at Tahatai Coast School :

## SCHOOL DONATION

Our Board of Trustees has set our annual donation as follows:

Donation: 1 child \$20.00 per term or Family \$30.00 per term.

Parent donations help top-up the limited funding TCS receives from Govt. For 2019, TCS will use donations to purchase learning resources to benefit all students. You can choose the amount you'd like to donate, the amount above is a recommendation only. Please note that there is no requirement to make a donation. Thank you your support is much appreciated.

## PARENT / CAREGIVER DECLARATION

Consent under the Privacy Act 1993 and Declaration by Parent (s) Guardian (s)

To the best of my knowledge the information contained in this enrolment form is true and correct. I acknowledge that the information contained in this enrolment form may be used by the school for dissemination to other institutions, regarding the progress of my child. I agree that Tahatai Coast School may obtain my child's records on my behalf.

Name of Parent (Guardian) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### For Office Use Only:

Enrolment No:

Year Level:

NSN No:

Room No:

Entered on Enrol:



## PERMISSION



All Trips and Visits covered by this form

- Will be notified by the school through school
- Do not include the cost of activities or transport
- Are subject to Principal Approval
- Must meet the requirements under the School's Policy on Trips and Visits, with the Principal's discretion regarding walking/running activities in our local area, (e.g cross country training).
- Will only cover the local Tauranga, Mt Maunganui, and Papamoa areas.

Yes, I give permission for my children to participate on all trips and visits covered by this form.

Yes

No

### Code of Conduct

I understand that the school has a Code of Conduct which makes the school a safe place for all our students and staff. I will support the school's behaviour initiatives.

Yes

No

### Attendance

I agree to ensure our child attends school every day. In the event of illness/approved family commitments I will contact the school on the morning of the day of absence to report their non attendance.

Yes

No

### For New Entrants only

To assist us with transitioning your child from Early Childhood Centres to Primary schooling we would like to visit them at their Early Childhood Centre. Yes I give permission for my child to be visited by a Tahatai Coast School Staff member.

Yes

No

Signed.....Date:.....

**HOME ZONE**

All students who live east of SH2 and within the home zone described below (and shown on the attached map) shall be entitled to enroll at Tahatai Coast School.

Including all streets directly accessed from the SH2 Mangatawa interchange, onto Sandhurst Drive through to the shoreline, including Grenada Street up to numbers 320 and 321 and cul-de-sacs Haven Grove, Aspen Place, and all properties to the east.

All houses on the Western side only of Palm Beach Boulevard, ie even house numbers from the shoreline up to and including 142 Palm Beach Boulevard, (excluding St Heliers Place)

All houses within the extension of a straight line from 142 Palm Beach Boulevard to State Highway 2 meeting with Kairua Road.



**Proof of Residence**

*In order to determine Proof of Residence of the enrolment of a student at Tahatai Coast School, the following information is required.*

**Owner of Property** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Address of Property** \_\_\_\_\_

**Name of Tenant** \_\_\_\_\_

*(if different from Owner)*

**Phone Number** \_\_\_\_\_

*(if different from Owner)*

**Length of time resided at above address** \_\_\_\_\_

**This is my permanent address**

I confirm that the above address which I have provided to the school will be usual place of residence of ..... (student's name when the school is open for instruction. I will advise the school of any subsequent change of address (for further information please ask the office).

Statutory Declaration (to be signed by a JP/Solicitor/Official of the Court)

I .....of .....

do solemnly and sincerely declare that the above information is true and correct.

Signed ..... Person making application

Declared at .....on the .....day .....2021

before ..... Justice of Peace/Solicitor/Official of the  
Court



# Responsible Use Agreement for Tahatai Coast School

Tahatai Coast School believes in a Digital Citizenship model for supporting safe and responsible use of the internet in teaching and learning. Tahatai Coast School is a place where positive behaviours and attitudes towards learning are achieved through a school-wide approach. The Tahatai Coast School Core Values aims to ensure the school's culture is one where:

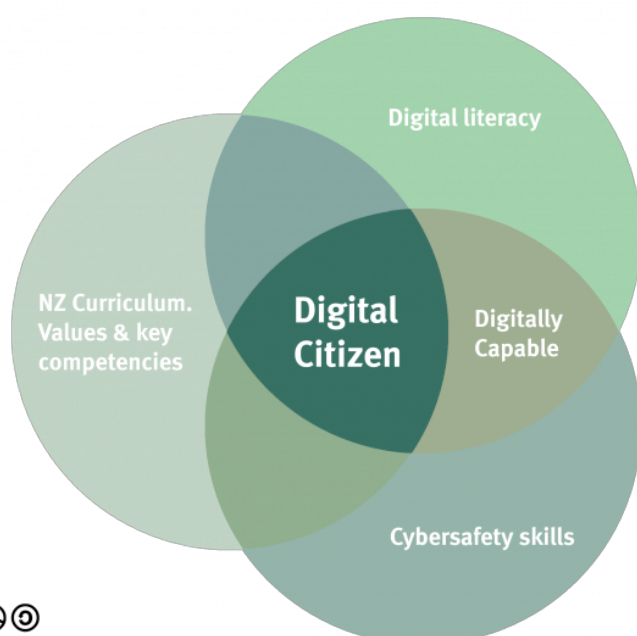
- Positive behaviour and learning thrive
- Students feel safe and love coming to school
- Differences and diversity are celebrated
- Learning is seen as a partnership between the student, school and the home
- Where everyone feels a true sense of belonging

Everyone at Tahatai Coast School (staff, students and parents) is expected to act in accordance to the school's '5 Core Values'. All expectations for behaviour fall under the umbrella of the Tahatai Coast School Values (pillars). It is an expectation that children and adults will be good digital citizens and is someone who will behave with:

- **Respect/Whakaute**
  - will always use ICT to communicate with others in positive ways
  - will always respect people's privacy and freedom of speech online
- **Responsibility/Haepapa**
  - will think carefully about whether the information they see online is true
  - will use ICT for learning as well as other activities
- **Integrity/Tika**
  - will be honest and fair in all of their actions using ICT
  - will help others to become a better digital citizen
- **Perseverance/Te Manawanui**
  - understands that they may experience problems when using technology but can deal with them
- **Personal Excellence/Te Hiring Whaiaro**
  - is a confident and capable user of ICT
  - will be able to speak the language of digital technologies

Because we know this is important for us all, we ask everyone, the staff, students and volunteers working at the school to agree to use the internet and other technologies in a safe and responsible way by following the rules laid out in a Responsible Use Agreement like this one.

If someone cannot agree to act responsibly, or the things that they do mean that other people are being harmed, then we might stop them from using the internet or other technology at school.



## Digital Citizenship in New Zealand Schools

NetSafe's model for defining digital citizenship recognises the importance of cybersafety skills, digital literacy and the Values & Key Competencies of the National Curriculum when building a model for supporting digital citizenship development in schools

Parent Declaration

I understand that our school is supporting students as they learn the skills required to become successful digital citizens. Our school defines a digital citizen as someone who:

- is a confident and capable user of ICT
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of ICT challenges and can manage them effectively
- uses ICT to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of ICT
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes to the values of digital citizenship

I understand that our school has a policy and associated procedures\* which outlines the schools digital citizenship approach and how this supports teaching and learning.  
*\*These documents are available on the school website\**

I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.

I understand that the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online. I am aware that this “Responsible Use Agreement” is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.

I have read the student declaration and have talked with my child about what it means to them. I am happy that my child understands what this means, and that they are capable of working within the guidelines.

I am aware that student can experience challenges when using technology, but that the school makes every effort to support students to manage those challenges effectively. I understand that by learning to deal with them in a safe environment with the appropriate support they will be better prepared to deal with those challenges in the future.

If I have questions or concerns about the way in which technology if being used to my child at school, I know the school is happy to discuss this with me and I am aware that I am welcome to do this at this time.

Signed: .....

Name of Parent .....

Parent of: .....

Date: ...../...../.....

# Procedures for the Online Publication of Student Work and Images

The access of learning tools for students is rapidly changing. Today 21st Century students often use the internet to access web tools, communicate and present their ideas to a worldwide community.

The school will ensure any material published online will only identify the student by their first name and has no personal identifying information that would put a student at risk.

The school publishes student material online for the following purposes:  
To educate the student in accordance with the Tahatai Coast School and the national curriculum, including the role and use of technology in society.

- To encourage the student to be part of and participate in the global community;
- To promote the school in the wider community
- To collaborate and share learning with others in an online environment

Examples may include, but are not limited to: our school newsletter & website, our assemblies, local newspaper, Google Drive, Seesaw, school Facebook pages, school YouTube posts.

Signed: .....

Name of Parent: .....

Parent of: .....

Date: ...../...../.....





# Summer Uniform

**Polo Shirt**  
**\$30.00**



**Short**  
**\$30.00**



**Wide Brim  
Hat**  
**\$32.00**



**Bucket Hat**  
**\$16.00**



**Skort**  
**\$30.00**





## Winter Uniform

Polo Shirt  
\$30.00



Fleece  
\$45.00



Extras Purchased  
from K Mart  
Navy Blue Trackpants  
Long Navy Socks  
Plain Navy Short  
Sleeve Thermal





Tahatai Coast School  
45 Evans Road  
Papamoa

**Phone:** 07 5724600  
**Email:** [tcs@tahatai.school.nz](mailto:tcs@tahatai.school.nz)  
**Absentee Phone:** 0278782462