



Minutes for Tahatai Coast School Board of Trustees Meeting

30th June 2020 – 5.30pm

In Attendance: Matt Skilton, Eliot Hall, Donna Te Wheoro, Tim Acker, Tony Burnette, Ali Teo, Daniel Elliott

Welcome to Hayden, Alison and Darren

ACTIONS from 26th May 2020:

1. Information about sports restarting shared with community - (Matt) **Carly has been sharing with the community, Sport BOP lost a lot of funding**
2. Thank staff on behalf of BoT for professionalism over alert level changes - (Eliot) **Made at the staff meeting**
3. Matt will talk to Mel (New Crossfit owner) to end the current contract. **Matt has tried contacting her but no reply to phone calls**
4. Talk with CrossFit about sponsorship for Whare Shirts (Matt) - Whare shirts. **As above no contact has been made**

Minutes from 26th May 2020, Moved Eliot, Seconded Donna

1. Curriculum

Alison & Hayden presented an overview of the PRIME Maths programme that has been implemented this year for year 3-6 students. Explained why we decided to go with this programme and how it came about after visiting other schools already using PRIME. Costing was explained with a 50% discount given to us for this year. It is addressing everything that a good maths programme needs, with great logical learning. We span from levels K through to 3B in Year 3 & 4. Some of the ORS funded children are working on level K. Teachers are enjoying the ease of teaching PRIME with good coverage and consistency in the learning and teaching, no time wasting in the teaching.

When asked what the students like about PRIME the answers were all positive, with a love of Maths learning showing through, with it making sense to students and an increased confidence in Maths learning.

Each child has their own book which gives them a great sense of accomplishment as they fill the book up. Year 5 & 6 teachers are loving the programme and seeing the enthusiasm in the students

learning within the programme, they are learning in logical order, e.g. time and fractions. There is a lot more engagement from children.

20 Big books were purchased for year 2 students as a trial for this year. Teaching the children the maths language and problem solving skills before they use the programme in year 3.

Tim asked the question, as an investment going forward would we just need to purchase the practice books with the teacher's guide able to be reused. Alison confirmed that yes that's correct.

All agreed it is a great programme with great results coming through.

Darren presented a slideshow of the TCS Local Curriculum - looking at the learning journey at TCS, and how does it work for every child.

He explained how we bring the NZ Curriculum to life in school. It has to be unique to TCS and how it meets the needs of our community and our people. All elements are used: Vision, Principles, Values, Key Competencies. It is an ongoing process - a journey. Darren presented it to the Middle Leadership team and from there we now have a Curriculum leadership team.

Working on initial ideas and waiting on feedback including from the community through a survey in Term 3.

All agreed it was a good presentation and very informative.

2. Finance Report (Donna)

Taken as read

Donna commented on the work that has been done by Matt & Tracey around the coding and new reporting with the Accountant. Looking forward to having it all finished with accurate transparent reports being able to be produced.

New reporting should be ready by the August meeting.

Tim queried the cost of the year 5 & 6 camp with an initial cost of \$180, the MOE donation of \$50 being used to subsidise this cost, so parents only have to pay \$130. Fundraising can be used as an option as well. Most parents should be ok with this as they see camp as a great experience for their children.

3. Policy Update (Matt)

Taken as read

A lot is being done around the International policy to make sure everything is in place.

Credit to Shona Poppe for all the work she is doing with the policies.

4. Whare Shirts (Tony)

Tony requested some help with this. Ali & Eliot offered to help to get this set up.

Donna said she will approach Mainfreight asking if they would like to provide sponsorship for the shirts.

5. Property Report (Matt)

Taken as read

Main discussion points:

- Matt thanked the Board for the walk around and morning tea on Friday 26 June.
- Finding frustrations with Frequency and their timing on things and their pricing is very high. Greg Ward can be hard to work with, Matt is going straight to Cindy (MOE) on some of the frustrations.
- Storage has now become a major issue with no space and no answer from the MOE as to when we will get a solution. The budget seems to be a major sticking point.
- An interior designer has been employed to help with the interior design of the Admin block.
- Shawn Williamson Builders doing a lot of work in the school during the holidays, including the wall going up on the stage for the next new entrant class.
- Credit to Matt from the Board on the dealing with all the frustrations around the Admin remediation.
- End of March beginning of April 2021 we should be able to move into the Admin building.

6. Principals Report

Taken as read

Main discussion points:

- Learning conferences this week.
- Ken Ward will start working with the Whanau Leaders in Term 3
- Matt doing DP & AP Mentoring
- Amy Bidois is back from Maternity Leave at the beginning of Term 3 to start the next new entrant class, Room 4
- Ange McLean in room 13 and Reading Recovery teacher on a job share with Kerry Laugensen. Ange has requested leave in term 3 & 4 as her daughter has health concerns at the moment. Board approved her leave.
- Keeping relationship going with International parents
- Working with PTA on the new playground, Donna involved with this
- Looking ahead to 2021 do we want to do a community consultation survey? Discussion around doing one survey and including it with the curriculum survey Darren will be sending out. Look at doing it midway through Term 3. Talk around an incentive for parents to fill out the survey. Tony offered a \$595 lock as prize for a draw.
- Term dates presented for 2021 - trying to line up with the COL schools. Discussion around whether we want to start day 1 as an LP Day (meet the teacher day). Agreed it was a good idea.
- Kiss & Go and Bike Bay areas are causing health and safety concerns at the moment. Parents not using the road patrol crossings. Signs are being made to state a left turn only out of the kiss & go onto Evans Road.

- Security Monitoring and cameras are being reviewed at the moment. Action: Dan will talk to Tarnix Security asking them to provide a quote.

Meeting closed: 7.13pm

Next Meeting: Tuesday 4th August 2020 at 5.30pm

Board Chair:  Tim Acker

Date: 20/7/20

Actions before next meeting:

Donna - Make contact with Mainfreight re sponsorship for Whare Shirts

Dan - Ask Tarnix Security for a quote for security monitoring